



XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

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5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser".
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	526683
NSE Symbol	UNIVAFOODS
MSEI Symbol	NOTLISTED
ISIN	INE275F01019
Name of the entity	Univa Foods Limited
Date of start of financial year	01-04-2024
Date of end of financial year	31-03-2025
Reporting Quarter	Half Yearly
Date of Report	30-09-2024
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Enter the quarter ended date only

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory		Add Notes																								
Whether the listed entity has a Regular Chairperson				No																						
Whether Chairperson is related to MD or CEO				No																						
				Disqualification of Directors under section 164 of the Companies Act, 2013																						
Sr	Titlu (Mr / Ms)	Name of the Director	PAN	DN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 171(A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 174 of Listing Regulations)	No of independent Directorship in listed entities including this listed entity (with reference to proviso to regulation 174(A) & 174(B))	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 261(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held by listed entity (Refer Regulation 261(1) of Listing Regulations)	Reason for Cessation	Notes for not providing PAN	Notes for not providing DN
1	Mr	Jayajyoth Varkada	00191727		Non-Executive - Independent Director	Chairperson		04-06-1955	No				Active	NA		13-05-2022	13-05-2022		28.18	1	1	2	2	Others		
2	Mr	Udaya Manikanta Pemmaraboina	08992235		Non-Executive - Independent Director	Not Applicable		16-04-1992	No				Active	NA		13-05-2022	13-05-2022		28.18	1	1	2	0	Others		
3	Mr	Uday Srinivas Tangella	07899883		Non-Executive - Non-Independent Director	Not Applicable		13-05-1985	No				Active	NA		13-05-2022	13-05-2022			1	0	0	0	Others		
4	Mr	Praveen Mahua	06497540		Non-Executive - Independent Director	Not Applicable		26-10-1984	No				Active	NA		06-07-2024	06-07-2024		2.25	1	1	1	0			
5	Mr	Mallurath Madhavan	01161034		Executive Director	Not Applicable		11-08-1970	No				Active	NA		28-05-2014	28-05-2024			1	0	0	0			
6	Mr	Deepak Babul Khanwar	08114487		Non-Executive - Non-Independent Director	Not Applicable		03-05-1989	No				Active	NA		28-06-2024	28-06-2024			2	0	1	0			
7	Ms	Gayathri Srinivasan Vair	09054785		Non-Executive - Independent Director	Not Applicable		02-02-1972	No				Active	NA		06-07-2024	06-07-2024		2.25	4	4	5	2			
8	Ms	Haseena Shah	08141400		Executive Director	Not Applicable		14-03-1985	No				Active	NA		01-04-2022	01-04-2022	03-08-2024		0	0	0	0	Others		
9	Mr	Jenna Venkata Tirupati Rao	07125471		Non-Executive - Non-Independent Director	Not Applicable		25-02-1979	No				Active	NA		13-05-2024	13-05-2024	03-08-2024		0	0	0	0	Others		

Annexure 1
II. Composition of Committees
 Disclosure of roles in composition of committees explanatory

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

For this quarter kindly note the following points:
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
 2. Date of Appointment can be any day upto September 30, 2022.
 3. Date of Cessation must be for the current quarter only, i.e. July 1, 2022 to September 30, 2022.

Add Name

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	00019727	Jyotiresh Yashwantrao	Non Executive - Independent Director	Chairperson	13-05-2022		
2.	00002295	Lalita Manikanta Permarasabov	Non Executive - Independent Director	Member	13-05-2022		
3.	00134487	Deepak Babulal Bhargwad	Non Executive - Non Independent Director	Member	28-08-2024		
4.							
5.							
6.							
7.							
8.							
9.							
10.							

III. Nomination and remuneration committee

Whether the Nomination and remuneration committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	00002295	Lalita Manikanta Permarasabov	Non Executive - Independent Director	Chairperson	13-05-2022		
2.	00019727	Jyotiresh Yashwantrao	Non Executive - Independent Director	Member	13-05-2022		
3.	01124761	Madhur Madhura	Executive Director	Member	28-08-2024	02-08-2024	7
4.	00134487	Deepak Babulal Bhargwad	Non Executive - Non Independent Director	Member	02-08-2024		
5.							
6.							
7.							
8.							
9.							
10.							

IV. Stakeholders Relationship Committee

Whether the Stakeholders Relationship Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	00019727	Jyotiresh Yashwantrao	Non Executive - Independent Director	Chairperson	13-05-2022		
2.	00002295	Lalita Manikanta Permarasabov	Non Executive - Independent Director	Member	13-05-2022		
3.	06407540	Prasanna Mahiya	Non Executive - Independent Director	Member	04-07-2024		
4.	00164402	Haseena Dink	Executive Director	Member	02-08-2022	06-07-2024	
5.							
6.							
7.							
8.							
9.							
10.							

V. Risk Management Committee

Whether the Risk Management Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

VI. Corporate Social Responsibility Committee

Whether the Corporate Social Responsibility Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	00019727	Jyotiresh Yashwantrao	Non Executive - Independent Director	Chairperson	13-05-2022	22-07-2024	
2.	00002295	Lalita Manikanta Permarasabov	Non Executive - Independent Director	Member	13-05-2022	22-07-2024	
3.	00134487	Deepak Babulal Bhargwad	Non Executive - Non Independent Director	Member	28-08-2024	22-07-2024	
4.							
5.							
6.							
7.							
8.							
9.							
10.							

VII. Other Committee

Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	Add	Delete					
1	29-05-2024			Yes	7	7	4
2	28-06-2024	29		Yes	9	9	4
3	06-07-2024	7		Yes	9	9	4
4	26-07-2024	19		Yes	9	9	4
5	02-08-2024	6		Yes	7	7	4
6	13-08-2024	10		Yes	7	7	4
7	04-09-2024	21		Yes	7	7	4
8	05-09-2024	0		Yes	7	7	4

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* to be filled in only for the current quarter meetings

Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
1	Stakeholders Relationship Committee	29-05-2024				Yes	3	3	2	0
2	Audit Committee	29-05-2024				Yes	3	3	2	0
3	Nomination and remuneration committee	28-06-2024	29			Yes	3	3	2	0
4	Nomination and remuneration committee	06-07-2024	7			Yes	3	3	2	0
5	Nomination and remuneration committee	26-07-2024	19			Yes	3	3	2	0
6	Nomination and remuneration committee	02-08-2024	6			Yes	3	3	2	0
7	Audit Committee	13-08-2024	10			Yes	3	3	2	0

* to be filled in only for the current quarter meetings

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Details of Cyber security incidence

Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter

No

Other details of cyber security incidence or breaches or loss of data event

[Add Notes](#)

Number of cyber security incidence or breaches or loss of data event occurred during the quarter

Sr.

Date of the event

Brief details of the event

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Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Sr	Subject	Compliance status
1	Name of signatory	Mr. Mallinath Madineni
2	Designation	Managing Director

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Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
5	Disclosure of the Secretarial Audit Report of the listed entity and the material subsidiaries in the Annual Report	24A(1)	Yes	
6	Submission of Annual Secretarial Compliance Report	24A(2)	Yes	
7	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	
Any other information to be provided				Add Notes

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1	Name of signatory	Mr. Mallinath Madineni
2	Designation	Managing Director

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Additional Half yearly Disclosure			
Applicability of disclosure	Applicable		
Reason for Non Applicability	Add Notes		
I. Disclosure of Loans/ guarantees/comfort letters /securities etc.refer note below		The Figure should be mentioned in Actual INR only	
(A)Any loan or any other form of debt advanced by the listed entity directly or indirectly to			
Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months	
Promoter or any other entity controlled by them	0.00	0.00	
Promoter Group or any other entity controlled by them	0.00	0.00	
Directors (including relatives) or any other entity controlled by them	0.00	0.00	
KMPs or any other entity controlled by them	0.00	0.00	
(B) Any guarantee / comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed By			
Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months(taking into account any invocation)
Promoter or any other entity controlled by them		0	0.00
Promoter Group or any other entity controlled by them		0	0.00
Directors (including relatives) or any other entity controlled by them		0	0.00
KMPs or any other entity controlled by them		0	0.00
(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by			
Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them		0	0.00
Promoter Group or any other entity controlled by them		0	0.00
Directors (including relatives) or any other entity controlled by them		0	0.00
KMPs or any other entity controlled by them		0	0.00
(D) Additional Information			Add Notes
II. Affirmations			
Affirmations		Compliance Status	Company Remarks
All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s),		Yes	Add Notes
Name	Mallinath Madineni		
Designation	CEO		
Place	Mumbai		
Date	21-10-2024		

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Signatory Details

Name of signatory	Mallinath Madineni
Designation of person	Managing Director
Place	Mumbai
Date	21-10-2024

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